

**HILLCREST HIGH SCHOOL  
CODE OF CONDUCT**

**PREAMBLE**

Constitutionally, children have the right to education. Recognising that effective, skills-based, holistic education depends on a school environment in which there is a culture of learning and teaching, this right to education cannot be separated from the responsibilities of students towards their own education, and the rights and responsibilities of educators, parents and/ or guardians and the wider school community.

Hillcrest High School strives to promote a professionally maintained educational environment which is founded on non-violence, and that upholds the principles of consensus, co-operation and understanding.

**1. INTRODUCTION AND DEFINITION**

Section 8 of the South African Schools Act provides that the Governing Body of a public school must adopt a Code of Conduct. It also empowers the Governing Body of a school to maintain discipline in the school. This Code of Conduct includes the rules that govern the conduct and relations between students, educators and parents and/ or guardians of Hillcrest High School and the wider Hillcrest community. It is subject to the Constitution of South Africa, the South African Schools Act and provincial legislation.

**2. AIM**

The aim of the Code of Conduct is to maintain a disciplined and purposeful school environment at Hillcrest High School. It is dedicated to the maintenance and improvement of the quality of the learning process through the refinement of the culture of effective learning and teaching as espoused by the core principles of Honour, Hard Work and Service in our 2020 Strategic Plan.

**3. THE RIGHTS AND RESPONSIBILITIES OF STUDENTS**

The Constitution of the Republic of South Africa states that all students have the right to education. With this right goes responsibility. At Hillcrest we believe:

**3.1 *Each student has the right***

to be educated in an orderly and disciplined environment

***and the responsibility***

to be co-operative and attentive and not disrupt lessons or distract fellow students.

S/he should exercise self-discipline and be committed to academic progress for all.

**3.2 *Each student has the right***

to be treated fairly

***and the responsibility***

to refrain from any form of aggressive or abusive behaviour towards others. Respect should be shown to all those who hold positions of authority, e.g. Principal, educators, students, administration and other support staff.

Initials .....

- 3.3 ***Each student has the right***  
to be treated with respect by other members of the school community, regardless of personal, cultural, racial and religious differences  
***and the responsibility***  
to display understanding and consideration towards others.  
S/he should not intimidate or ridicule others, nor attempt to convert through coercion, others to his/her own beliefs.
- 3.4 ***Each student has the right***  
to have school activities and lessons commence punctually  
***and the responsibility***  
to arrive at school and at lessons on time.
- 3.5 ***Each student has the right***  
to voice his or her opinions in a polite and respectful manner  
***and the responsibility***  
to listen to and consider the opinions of others.
- 3.6 ***Each student has the right***  
to benefit from the good reputation of the school and the variety of facilities it offers  
***and the responsibility***  
to respect and maintain these facilities, to uphold the values of the school and to behave in such a way that no discredit will be brought to the school. This applies in any situation where a student is wearing the school uniform or can in any way be identified as being a student of the school.
- 3.7 ***Each student has the right***  
to enjoy the support of the school in his or her participation in cultural, sporting and academic matters  
***and the responsibility***  
to abide by the norms of good sportsmanship on the sports field and in his/her interaction with other schools or the general public, and to show loyalty and commitment towards teams, clubs, societies and committees to which s/he has pledged support.
- 3.8 ***Each student has the right***  
to be secure in person and property  
***and the responsibility***  
to uphold honest behaviour and security in the school, to show respect for others' property and not damage, deface, steal or in any way interfere with any property which is not his/her own.
- 3.9 ***Each student has the right***  
to work in a healthy and litter-free environment  
***and the responsibility***  
to ensure that the school premises are kept clean and hygienic, and that no littering, graffiti or deliberate despoiling of any areas occurs.
- 3.10 ***Each student has the right***  
to have his or her work marked and returned within a reasonable period  
***and the responsibility***  
to ensure that homework and assignments are completed and handed in on time.

Initials .....

### 3.11 ***Each student has the right***

to academic progress reports and other relevant communications

### ***and the responsibility***

to pass on printed reports and other forms of communication timeously to their parents and/ or guardians.

## 4. **THE RIGHTS AND RESPONSIBILITIES OF EDUCATORS**

### 4.1 **THE RIGHTS OF EDUCATORS**

#### ***Each educator has the right***

- 4.1.1 to be treated with dignity
- 4.1.2 to be treated with respect
- 4.1.3 to be secure in person and property whilst at work
- 4.1.4 to be able to work in an environment that is conducive to teaching and learning
- 4.1.5 to work in a healthy and clean environment
- 4.1.6 to correct errant behaviour on the part of students in and outside the classroom
- 4.1.7 to fair labour practice

### 4.2 **THE RESPONSIBILITIES OF EDUCATORS**

#### ***Each educator has the responsibility***

- 4.2.1 to report regularly for duty and be punctual.
- 4.2.2 to be well-prepared on a daily basis to perform their educative task both within and outside the classroom situation and to be in possession of the appropriate working materials.
- 4.2.3 to respect all persons and property.
- 4.2.4 to refrain from abusive language or actions.
- 4.2.5 to conduct themselves in a responsible and professional manner.
- 4.2.6 to conform to normal/acceptable standards of personal cleanliness and neatness.
- 4.2.7 to abide by the rules, regulations and procedures set out by the school and the KZN Department of Education and Culture.
- 4.2.8 to adhere to the Code of Conduct set out by the South African Council for Educators.
- 4.2.9 to seek changes in an orderly and approved manner.
- 4.2.10 to endeavour to maintain a classroom and school atmosphere which promotes good behaviour and effective learning and teaching.
- 4.2.11 to endeavour to plan a flexible work programme that will address the different needs, interests and abilities of the students.
- 4.2.12 to help develop good and sound working and inter-personal relations with colleagues and students.
- 4.2.13 to promote open and regular channels of communication between home and school and encourage the participation of parents and/ or guardians in the affairs of the school.
- 4.2.14 to encourage parental and/ or guardian participation in the affairs of the school.
- 4.2.15 to encourage and endeavour to maintain student involvement in the activities of the school.
- 4.2.16 to encourage community involvement in the school in order to enhance the quality of education offered by the school to students.
- 4.2.17 to regularly keep parents and/ or guardians informed of a student's academic progress.

Initials .....

## **5.1 THE RIGHTS OF PARENTS AND/ OR GUARDIANS**

In terms of the Bill of Rights, Constitution of the Republic of South Africa, Act 108, 1997 and the South African Schools Act, Act 84, 1996, parents and/ or guardians have the following rights with respect to the education of their children:

The right to:

- 5.1.1 provision of quality education for their children (SASA 84/96: Preamble).
- 5.1.2 access to education for their children from the year in which the child turns seven until the end of the year in which the child turns fifteen or completes Grade 9 (SASA 84/96 Section 3(1)).
- 5.1.3 apply for and receive exemption/partial exemption from school fees according to the Funding Norms and Standards laid down in Government Notice No. 1293 of 12 October 1998.
- 5.1.4 have such an application (refer 3 above) treated in confidence (Government Notice No. 1293 of 12 October 1998 Section 5 (6)).
- 5.1.5 access to the school's admission policy and school fees policy.
- 5.1.6 appeal against a decision of the school's governing body concerning the exemption/partial exemption from school fees (Government Notice No. 1293 of 12 October 1998 Section 7).
- 5.1.7 obtain assistance from the school in lodging an appeal against the decision of the governing body concerning exemption from school fees (Government Notice No. 1293 of 12 October 1998 Section 8).
- 5.1.8 be given a written report on the progress of their child at school.
- 5.1.9 apply to the Education Department to educate their child at home, providing it is in the best interests of the child and permission is obtained from the Education Department (SASA 84/96 Section 4(1) & Section 5(1)).
- 5.1.10 appeal to the Minister if their child has been refused admission to a public school (SASA 84/96 Section 5 (9)).
- 5.1.11 religious tolerance at a public school in that their child may not be forced to attend religious ceremonies that are contrary to their own beliefs (SASA 84/96 Section 7).
- 5.1.12 be supplied with a copy of the school's code of conduct for students and to have an input into the drawing up of such a code through their representatives on the school's governing body (SASA 84/96 Section 8 (1)).
- 5.1.13 be heard and to have legal representation at any disciplinary tribunal that involves their child at the school (Government Gazette No. 18900 of 15 May 1998).
- 5.1.14 appeal against the expulsion of a student by the Superintendent-General (SASA 84/96 Section 9 (4)).
- 5.1.15 stand for election as a member of a school's governing body providing they fulfill the requirements as laid down in the Regulations Relating to Governing Bodies of Public Schools, Section 7.
- 5.1.16 reasonable access to the financial records of the school (SASA 84/96 Section 43 (6)).
- 5.1.17 access to the audited accounts of the school (SASA 84/96 Section 43 (6)).
- 5.1.18 approve the budget for the school and determine the school fees at a General Meeting of parents and/ or guardians (SASA 84/96 Section 38 (1) & Section 39 (1)).
- 5.1.19 send their child to an independent school at cost to themselves.
- 5.1.20 send their child to the school nearest to their place of abode or work.

Initials .....

## **5.2 THE RESPONSIBILITIES OF PARENTS AND/ OR GUARDIANS WITH REGARD TO STUDENTS**

Parents and/ or guardians must ensure that:

- 5.2.1 they receive regular academic reports from the school regarding their child's progress.
- 5.2.2 their child attends school each day, is punctual and, in cases of absence, explain the reason(s) for such absence to the school.
- 5.2.3 they protect and ensure the rights of their child to learn.
- 5.2.4 as far as is possible, their child attends school in good health and conforms to generally accepted norms of personal cleanliness and neatness.
- 5.2.5 they provide for the proper immunization of the child as required by law.
- 5.2.6 they provide their child with the resources, basic equipment and learning materials needed to complete school work (both class work and homework).
- 5.2.7 they refrain from abusive language or inflammatory behaviour.
- 5.2.8 they bring to the attention of the school authorities any problem, condition or circumstance that affects their child or other children or persons in the school community.
- 5.2.9 they seek change in an orderly and approved manner.
- 5.2.10 they keep the school informed of any changes of address and other personal details as required.
- 5.2.11 they provide the school, upon request, with the original birth certificate of the child and original reports received at other educational institutions, particularly at the time of initial enrolment to the school. Parents and/ or guardians of students who are not South African citizens must provide the school, upon request, with original study permits or temporary residency permits.
- 5.2.12 they discuss report cards, work assignments and homework with their children.
- 5.2.13 their children abide by the rules, regulations and procedures set forth by the school.
- 5.2.14 they endeavour to promote positive inter-personal relations between student, educator, other parents and/ or guardians and the wider school community in the best educational interests of their children.
- 5.2.15 they address the best educational interests of their child by becoming actively involved in the affairs of the school, by placing their talents and expertise at the disposal of the school, by supporting sporting and cultural activities regularly at the school.
- 5.2.16 they pay school fees as determined by the school's Governing Body.

## **SCHOOL RULES**

### **6.1 DRESS AND APPEARANCE**

- 6.1.1 Uniforms are to be worn at **ALL** school functions and by students in organised parties, unless otherwise specified.
- 6.1.2 Blazers are to be worn to and from school between 1 May and 31 October.
- 6.1.3 Students may only wear the regulation navy blue (or white Matric) jersey displaying the school badge. Jerseys are to fit neatly. They are not to be baggy or stretched. Jerseys are also not to be tucked inside skirts or trousers.
- 6.1.4 Blazers are to be clean and are not to have any missing buttons.
- 6.1.5 Representative blazers and tracksuits (1<sup>st</sup> team, district, provincial and national representation) may be worn to school on a Friday.
- 6.1.6 Tattoos must not be visible – they must be covered.
- 6.1.7 Blankets are not allowed at school.
- 6.1.8 Appearance should be neat and tidy at all times.

Initials .....

## **6.2 GIRLS**

- 6.2.1 Only regulation, short-sleeved white blouses displaying the school badge on the pocket are to be worn.
- 6.2.2 Underwear is to be white or flesh colour.
- 6.2.3 Only black regulation school shoes of the lace-up or bar type are allowed and they are to be kept polished.
- 6.2.4 Only plain white T-shirts, vests and spencers are allowed and they should not be visible.
- 6.2.5 Only navy tights, including woollen tights, may be worn. These should not be laddered. Socks may not be worn under or over these tights.
- 6.2.6 Skirts must be regulation i.e. knee length.
- 6.2.7 Girls may wear one plain gold or silver stud or sleeper in each ear lobe.
- 6.2.8 No jewellery (except the above) may be worn.
- 6.2.9 No make-up is allowed.
- 6.2.10 Hair regulations are as follows:-
- i) Hair must be clear of the face.
  - ii) If long, hair should be tied back or plaited.
  - iii) Fringes must be above the eyebrows.
  - iv) Only plain hair clips, slides and bobbles may be worn and they must be in school colours.
  - v) Only extensions of a natural colour will be permitted.
  - vi) Only naturally coloured hair will be permitted. No obvious colouring will be allowed.
  - vii) Deviations from these regulations may be permitted for certain events, e.g. the Matric Dance. However, this will be for a limited period only and the conditions under which these deviations are permitted will be made very clear to parents and/ or guardians and students.
  - viii) Disputes relating to hair styles will be referred to a sub-committee consisting of the HODs in charge of boys' and girls' hair and two members of the RCL (one male and one female).
- 6.2.11 Nails must be well-trimmed. Only colourless nail varnish may be used.

## **6.3 BOYS**

- 6.3.1 Only regulation trousers are to be worn. They must not be too tight or too wide.
- 6.3.2 Socks are to be regulation grey.
- 6.3.3 Only black, school-type shoes are allowed, and they are to be kept polished.
- 6.3.4 Shirts are to be buttoned to the collar, and ties are not to be worn loose.
- 6.3.5 Only plain, white short or long-sleeve shirts are to be worn.
- 6.3.6 Belts, if worn, are to be grey or black with a simple buckle.
- 6.3.7 Printed or coloured T-shirts are not to be worn beneath shirts.
- 6.3.8 Hair must conform to the school regulations.
- 6.3.9 Hair must be neat and well-groomed at all times. There should be no extremes of style.
- 6.3.10 No jewellery of any description may be worn. This includes earrings and substitutes there-for.
- 6.3.11 All boys are to be clean shaven. Sideburns may not extend beyond the middle-ear.

## **6.4 ATTENDANCE / SCHOOL HOURS**

- 6.4.1 School hours are published in the School Note Book and are amended from time to time.
- 6.4.2 Students who arrive late for assembly will have their names recorded by the prefects on gate duty. Students who arrive after registration are to report to the front office.
- 6.4.3 No student is permitted to leave the school grounds during school hours (including breaks) unless permission has been granted by the Principal, Deputy Principal or Head of Department.

Initials .....

- 6.4.4 Casual visitors to the school are not permitted. All visitors are to report to the front office and obtain a visitors card. Casual visitors not in possession of a visitor's card will be asked to leave the school premises.
- 6.4.5 Students must be present in their registration classrooms for both the morning and afternoon registrations.
- 6.4.6 Students may not be late for lessons. Unavoidable delays must be covered by a note from the previous lesson's teacher.
- 6.4.7 Students are expected to make every effort to avoid medical appointments during school hours.
- 6.4.8 A doctor's certificate is required if a student misses any formal assessment.
- 6.4.9 Students who are unwell during school time should ask the educator to inform the front office who will, in turn, call their parents and/ or guardians.
- 6.4.10 Students leaving class during lesson time require written permission from the teacher in charge.

## **6.5 ASSEMBLY**

- 6.5.1 Assemblies are to be treated with dignity.
- 6.5.2 There is to be silence once the Head Leaders have called the school to order.
- 6.5.3 Blazers must be worn to assemblies between 1 May and 31 October.
- 6.5.4 Students wearing tracksuits, jerseys or scarves will be required to remove them before assembly.

## **6.6 STAIRWAYS, CORRIDORS AND CLASSROOMS**

- 6.6.1 Students are to show courtesy to passers-by by standing in line outside their classrooms. Leaning over balconies and otherwise obstructing traffic is forbidden.
- 6.6.2 Students may only enter classrooms during breaks or after school with the express permission of a staff member.
- 6.6.3 Classrooms and all upper floor passages are to be cleared within 5 minutes of the start of each break (indicated by the 5-minute bell).
- 6.6.4
  - i) Matric students are allowed in their designated quads during break.
  - ii) Grade 11 students are allowed in their designated quads during break.
  - iii) Grade 8 - 10 students are to report to the field during break.
  - iv) The school buildings are out of bounds after school except to students making official use of specific venues.
- 6.6.5 Running on corridors and up and down stairways is not allowed.
- 6.6.6 Eating during lessons is not allowed.

## **6.7 TOILETS AND CHANGE-ROOMS**

- 6.7.1 Loitering in the change-rooms and toilets is strictly forbidden.
- 6.7.2 Students should only visit toilets during lesson time in cases of emergency.

## **6.8 TUCK SHOPS**

- 6.8.1 There are two tuck shops – one for seniors located on the ground floor of D-block and one for juniors located at the end of the change room building.
- 6.8.2 Grade 11's and 12's use separate designated entrances to the senior tuck shop.
- 6.8.3 Students should wait patiently in line for service. There is to be no pushing and shoving and courtesy should be shown to those serving at the tuck shops.
- 6.8.4 The tuck shop area should be vacated immediately after purchases have been made.
- 6.8.5 Students who behave inappropriately at the tuck shops will be banned from using the facility for an appropriate period of time.

Initials .....

## **6.9 RESTRICTED AREAS**

The following areas are out of bounds:

- 6.9.1 Staffroom, staffroom foyer, administration offices and passage, unless the student has been sent on official business by an educator to this area.
- 6.9.2 Cleaners' quarters and the area behind these.
- 6.9.3 The fishpond quadrangle, except when attending meetings and for Grade 8's before school.
- 6.9.4 The areas adjacent to the tennis courts.
- 6.9.5 The hall, hall change rooms and toilets, and foyer.
- 6.9.6 The area behind the hall and Consumer Studies rooms.
- 6.9.7 Any area where examinations are being written.
- 6.9.8 The area behind the Cage.
- 6.9.9 The main foyer unless students are on official business.
- 6.9.10 The swimming pool is out of bounds unless a teacher, nominated parent or coach is in attendance. At weekends and during holidays the Principal's permission is required for use of the pool.

## **6.10 SCHOOL PROPERTY AND MATERIALS**

- 6.10.1 Any money or valuables should be handed to a secretary or teacher for safe-keeping at the beginning of the day. The school accepts no responsibility for loss, damage or theft.
- 6.10.2 All school property is to be treated with respect.
- 6.10.3 All text and library books issued remain the property of the school. They must be covered and treated with care. They must be paid for or replaced if lost or damaged.
- 6.10.4 Electronic devices may not be used during normal school hours, except when permitted by an educator for use in a lesson.

## **6.11 BICYCLES, MOTORCYCLES AND CARS**

- 6.11.1 Bicycles, motorcycles and cars are to be ridden/driven with extreme caution inside the school grounds and the 20 kph speed limit is to be observed.
- 6.11.2 Bicycles and motorcycles must be parked in the designated areas.
- 6.11.3 Students are not to touch, lean against or tamper with bicycles, motorcycles or cars parked anywhere on the school grounds.
- 6.11.4 Students with their own cars are not permitted to sit in their cars and listen to radios etc. during break. Cars should be parked behind the change rooms on the field and must display a school parking disc.

## **6.12 COURTESY AND GENERAL BEHAVIOUR**

- 6.12.1 Students are to obey the instructions of staff and prefects at all times.
- 6.12.2 Students must stand aside for staff and must stand up when being addressed by them.
- 6.12.3 Students must greet staff (including administrative and cleaning staff) and visitors and offer assistance where appropriate.
- 6.12.4 Yelling, shouting, whistling, hissing, foul language and horseplay are forbidden.
- 6.12.5 Students are to stand quietly behind their desks before and after each lesson and wait to be greeted by the teacher.

Initials .....

### **6.13 GENERAL**

- 6.13.1 Smoking, drinking alcohol or the use of drugs, including being under the influence of these substances, on the way to or from school, on the school premises or in school uniform, or on school tours/excursions is strictly forbidden. No student may bring matches, lighters, tobacco, alcoholic drinks or drugs of any kind onto the school premises or have them in his/her possession whilst in school uniform outside the school grounds. Students contravening this rule will face immediate suspension.
- 6.13.2 The possession of fireworks, inflammable materials, knives, firearms and any other potentially dangerous items are not permitted on the way to or from school, on the school premises or in school uniform. Students contravening this rule will face immediate suspension and disciplinary action.
- 6.13.3 Material of a sexually explicit nature is banned from school. Students found in possession of such material will face immediate suspension and disciplinary action.
- 6.13.4 Students shall not litter, deface or damage the school premises/buildings in any way. Students guilty of these offences will face immediate disciplinary action.
- 6.13.5 Racism, sexual harassment and bullying will not be tolerated under any circumstances and students found guilty of these offences will face immediate disciplinary action.

## **7. PREVENTION, PRO-ACTIVE ADVICE, COUNSELLING, PENALTIES AND CORRECTIVE MEASURES**

In the case of minor offences corrective measures may be applied. These could include, but need not be limited to, those listed below:

### **7.1 TEACHER ACTIONS**

- 1<sup>st</sup> verbal warning.
- 2<sup>nd</sup> verbal warning.
- 5 minute isolation (inside or outside the classroom)
- 15 minute detention.
- Friday detention.
- Letter 1 to parents and/ or guardians if poor behaviour persists.
- Referral to Grade Controller.

### **7.2 GRADE CONTROLLER / BEHAVIOUR MANAGEMENT OFFICER**

- Letter 2 to parents and/ or guardians.
- Meeting with parent / guardian.
- Daily report (Red) if poor behaviour persists
- Saturday School.
- Demerit.
- Behaviour Management Contract.
- GB Disciplinary Hearing.

Initials .....

## 8. OFFENCES THAT MAY LEAD TO SUSPENSION

The following offences shall constitute serious misconduct and may lead to the suspension or expulsion of a learner:

- all forms of bullying.
- contravening the school's Electronic Devices Policy.
- the use, sale or possession of narcotic or unauthorised drugs and intoxicating substances.
- committing any form of irregularity relating to examinations.
- threats or acts of violence towards fellow learners, educators, other members of staff or any other person on school property.
- malicious damage to school property.
- deliberate and serious undermining of the authority of the principal or educators.
- all forms of harassment.
- racism in any form.
- theft, including the possession of stolen property.
- distribution, possession or viewing of obscene or pornographic material.
- sexual coercion (any act used for or aimed at procuring sexual favours).
- sexual activity (between learners, between learners and educators or other members of staff or between learners and any other person on school property).
- sexual assault and sex related acts, including flashing, groping, rape and indecent assault.
- any initiation practice.
- using, selling or being in possession of dangerous objects for non-educational purposes which can cause harm or can be used to threaten or cause harm to others.
- acts of xenophobia.
- false identification.
- repeated violations of the School's Code of Conduct.

## 9. DUE PROCESS

Serious disciplinary offences will be referred to the Governing Body for sanction. At Governing Body disciplinary enquiries, students will be granted a fair hearing. To help ensure this, the Governing Body disciplinary committee will usually consist of:

- the Chairperson.
- one other nominated parent member of the Governing Body.
- the school Principal.
- the investigating officer, if this is not the Principal.
- the Grade Controller.
- a translator if this is necessary.

***Any student alleged to have violated any rule that may require suspension or expulsion, must be brought to the Principal.*** The Behaviour Management Officer shall hear the evidence and then decide on the action to be taken. Such action must include that the Principal must inform the parents and/ or guardians in writing of the proposed action and arrange for a fair hearing by a small disciplinary committee (tribunal) consisting of members designated by the Governing Body. This tribunal must not be intimidating to the student. The disciplinary committee so appointed will conduct the hearing in accordance with the 'provincial regulations'.

Initials .....

For the hearing the student will:

- be informed of and understand the charges of which written notice will be given at least five days before the time also indicating the date, time and place of the hearing.
- receive such particulars on the charges as he/she may be entitled to according to law, if he/she so requests.
- get the opportunity to be heard and tell his/her side of the story and to present the relevant facts.
- not be prohibited from being represented by legal counsel, in which case written explanation of the charges will be given, or, in less serious cases, the student may be represented by a parent, guardian or educator.
- be heard by an impartial person(s).
- be treated with dignity during the process.
- be informed in writing of the decision of the Governing Body on whether or not he/she is guilty of misconduct, and the penalty to be imposed in the case of suspension or expulsion.
- have the right to appeal to the MEC if he/she is aggrieved by the decision of the Governing Body.

The Governing Body will keep a record of the proceedings of the hearing, and:

- may inform, in writing, the Head of Department of its decision to suspend a student; or
- will inform the Head of Department within twenty-four hours of its recommendation for expulsion of the student.

Subject to any provincial law a student may only be expelled by the Head of Department.

## **10. THE JURISDICTION AND SCOPE OF THE CODE OF CONDUCT**

The Code of Conduct is in force:

- 10.1 on school property prior to, during and following regular school hours.
- 10.2 at all official school events, both within and outside the regular school hours, where such school events are held under the auspices of the school management structures.
- 10.3 at all official school events which are held off the school property.
- 10.4 at all times when the student is dressed in the school uniform and is recognizable as such both on the school property or in the public view outside the school.

Initials .....